



Mayor & Council of Sharpsburg
Meeting Agenda

Monday, February 6, 2023, 6 PM-approved 03/06/2023

In attendance: Jacob Martz, Russ Weaver (via ZOOM), Robbie Waters, Ed Beeler, Joe Kudla, John Hammond, Mia Parsons, Carolyn Waters, Heather Waters, Patty Hammond, Carter Hammond, Perry Jamieson, Chris Vincent, Jen Bruin & Carrie Estell

- I. Called meeting to order at 6:02 and pledge of allegiance was led by Robbie Waters
- II. Minutes from January to approval-Ed motioned, Robbie seconded, and all were in favor of January's meeting minutes
- III. **Kevin Tucker, Clerk of the Circuit Court of Washington County**-Swearing in of our newly elected officials, Jacob Martz, vice mayor, Robert Waters, councilmen, Joseph Kudla, councilman, and Clarence Beeler, councilman. Each newly elected persons were awarded a Certificate of Qualification.

Public guests/comments

Patty Hammond-D.A.R. information

Ms. Hammond presented to council her chapter's vision of honoring the steadfast organization. Her grandson Carter passed an informational flyer to all council members. She stated that the Antietam chapter of the DAR are encouraging to place markers in towns, the show the patriotism. The state started off by donating \$500.00 towards the cost of the post and cap bronze plaque marker. The marker will be 30" x 30" and modeled after standard government plaques. Robbie thought it a great idea and motioned for a donation that matches the state's \$500.00, Joe seconded the motion, and all were in favor. Placement of plaque will be determined by council later.

Officer Peyton-presentation of traffic law enforcement

- Checks-Antietam Station-12, Park-11, School-7, Little League-5, foot patrol-1.5hrs
- traffic enforcement-7 hrs., (5 warnings 1 citation), 2 collisions and 1 parking complaint
- Time out for court and training, intoximeter testing
- At the meeting, Officer Peyton shared speeding and crosswalk observations and data. He reviewed what he can enforce regarding parking and writing violations. Delegate Bill Wivell has put into the state's legislation a no parking of commercial trucks, this will allow him to write parking violations for tractor trailer and other commercial vehicles. Joe will meet up with Officer Peyton to get wordage on signs. The state law will go into effect October 1st. He urged citizens to call the sheriff department for any suspicious activity. Ms. Carolyn Waters spoke about a car that did donuts in the pond's parking lot that went on to Dargan to damage other areas. Peyton said he would speak to neighbors near the pond and reiterated that folks should not hesitate to call he sheriff's number for concerns.

Mayor's Report-

Finances-January income and expense and Year to Date budget

Carrie went through the YTD budget and highlighted the budget lines that were over 100% as we are a little over halfway through with the fiscal year. Most of the overages were from QuickBooks not calculating payroll taxes correctly, Special Events increase due to banner cost, the cost of the banners is listed under miscellaneous income which very high. Building repairs are also very high due to the bathroom issues town hall is having. January income and expenses were reviewed. John had a few questions and Ed motioned for the financials to be approved, Robbie seconded, and all were in favor.

Wells-County council is seeking staff input. This is necessary to proceed.

Community Park-

- Successfully got one of two known vandals who damaged building to pay; the other person has until end of February.
- Story Walk completed, library wants to do a ribbon cutting ceremony, they are waiting on signage and stories
- Looking into a fence between story panels and drop off

Historic Park

- Presented construction phase to Project Open Space. Well received and county is searching for additional funding.
- Kick off meeting for detail design with Frederick Seibert and Associates and Mahan Rykiel.

Historic Walls- Working with MDOT to make sure walls are part of their 2023 plan

Town Hall

- Sound installed but has a bug. Meeting schedule week of 2/6/2023
- Desk wiring, still needs a few items
- Continual problem of clogged drain to be fixed by replacing 13 feet of cast iron piping.
- Bathroom policy-both bathrooms will be locked

Big Spring

- Have a work around for performing prime contracting tasks with Gruber Latimer
- Final fence proposal is pending.

Boyer House-No further action pending engineering review, SHAF has applied for a county grant to purchase house but has not heard. Need to check if state delegation asked for bonding issue.

Streets & General Maintenance

- List of projects for rest of FY2022 provided by Joe to be worked off before 7/1/2023.
- Beginning to focus on Main Street Scape

Zoning-Tim Lung (only critical items)

- Received a building permit application for a new single-family dwelling to be located on the vacant lot on the east side of South Hall St. between Antietam and High St. This is the same property that was subject to the BZA variance for setbacks to locate a manufactured home. Current application meets setbacks. Per the Zoning Ordinance, the Planning Commission will review and comment on the application.
- Received a building permit application from Verizon wireless to locate up to 6 additional cell antennas on the legs of the existing County owned water tank with associated cabling, junction boxes and ground equipment to be in the existing equipment compound at the base of the tower. No additional zoning review required. Antennas are being co-located on an existing support structure.
- Investigated a complaint and issued a notice of violation with cease-and-desist order for a short-term rental use on W. Main Street operating without receiving Zoning approval.
- Have requested update from Wash Co Public Schools on status of the review of drainage issue from the elementary school as follow up to field meeting held in December. WCPS was to review the original plans, recalculate the runoff and report back.
- Received notification from Antietam Broadband that they will be starting their work to install above ground fiber cable service to Town residents. All work will be done above ground with cabling and equipment to be located on existing utility poles. No Town utility permit required. Notification to be placed on Town's Facebook page.
- No application received to date from the prospective tenant for the vacant commercial space at 100 E. Main Street in front of Nutters. Zoning certificate and sign permit required.
- Will not be at Town Hall Feb 10, 17, 24

Council reports

Robbie Waters

- Story Walk installed, 16 story panels, two benches and gravel walkway
- Shed to be moved in the next week or two
- The shed by the Veterans' Memorial Park was cleaned out and organized, the place needs to stay this way. Robbie took a lot of time getting all parade and street signs and equipment organized. Russ suggested, (via zoom), that there may be too many people with keys and to get it rekeyed. Carrie will reach out to Pro-Tech tomorrow.

Joe Kudla

- Joe will reach out to MDOT again for a reminder about the historic walls to be on their list for renovating and fixing.
- He will work with Officer Peyton about no tractor trailer signage as Delegate Wivell brought this into the legislative session to be in effect Oct. 1st.

Jacob Martz-

- Met with DSL to resolve incompatibility issues with the sound system, issues still not resolved.
- Met with the fencing company at the Hull property to determine the location of the fencing at the Big Spring-boundaries were recorded incorrectly, so the plat needs to be redrawn. This was a misunderstanding with the homeowner, and it was about a shed area close to the alley.
- Submitted a letter of support for the Antietam Institute to assist with their grant application.
- Memorial Day Preparations
 - Received 5k from Washington County Convention & Visitors Bureau
 - Next meeting is tomorrow night at town hall at 6 pm

John Hammond

- Mia had John reach out to Clint for an estimate on the railings in front of the library and town hall. During the meeting John was in communication with Clint about pricing. Pricing and a quick fix of using brackets and existing rails was described. Price not to exceed 1500.00 was voted on and all were in favor. The price went up to \$200.00 for the complete job. As the railings are in bad shape it was agreed that would be an acceptable price. Robbie mentioned for the price, Ed seconded, and all were in favor. John stated he was unsure of what Russ wanted in terms of the railing work and described the work in detail saying it would take a few hours.

Mia Parson

- Working on a spring package for tree planting along Main Street, not sure of species or number will consult notes. Want to deliver what council and residents want. Mia to reach out to Sunny Meadows and/or Meadow Farms for prices.

Ed Beeler

Attendance for January: 68- No donations this month

Diorama will be moved and worked on in the museum annex building

Next Monday, February 13th a volunteers meeting will be at Town Hall

Events Committee Meeting next Monday, February 13th at 6 p.m.

- Starting this year, January & February will be used as time to focus on new displays and cleaning and organizing. This will give our visitors a better experience.
- Events for 2023:
 - Metal Detecting Expo - March 11 at St. Paul's Social rm. From 10-2
 - Youth Day @ the museum – April 22 at SMH from 10-4
 - History Talk with Tom Clemens – May 13 at SMH 2pm.
 - Women of Sharpsburg – June 10 at SMH 10-4
 - Sharpsburg's 260th Open House at SMH from 10-4
 - Antiques of Sharpsburg Show at St. Paul's Hall – August 12 from 10-4
 - Sharpsburg Citizens during Antietam / Antietam Anniversary weekend – Sept. 15-16 at SMH
 - SMH 6th Anniversary/ Volunteer Celebration – October 14 at St. Paul's Hall 6pm
 - Native American Artifact Expo – November 18 at SMH from 10-2All events will be held at SMH unless said otherwise.

Old Business/ACTIONS:

Parking issue in front of the Lutheran Church-signage will be posted and Officer Peyton is aware. Joe will reach out to homeowners that reside near that problem area. Signs for no parking in that area, Robbie motioned, Joe second and all were in favor of the no parking for the corner or Church and Main.

US 250th Anniversary Planning Summit on January 31st Jake & Joe attended there were many ideas from Carroll and Frederick Counties along with Northern Virginia. The basis of the meeting is to get communities working together to help with prompting each other's programs. Joe is going to draft up a list of events that Ed could use to not only promote but use to boost museum attendance.

New Business

Painting of three walls in town hall for museum-Ed wanted to show the color selection, (Federal blue), all were in favor of the painting, museum will pay for the cost of this project.

Larry and Son's work (\$9,259.00)-there have been many clogs to the bathroom pipes and the last one needed a large machine that forced water into the system to unclog the lines. The solution to this is to replace 13' the steel pipe that is underground that connects the PVC piping to the grinder pump. Work will take up to three days. Robbie motioned for the bathroom repair job, Joe seconded the motion, and all were in favor.

Meeting was adjourned at 7:10, next meeting Monday, March 6, 2023