



# TOWN BUILDING PERMIT APPLICATION

Washington County Division of Plan Review & Permitting  
80 West Baltimore Street, Hagerstown, Maryland 21740 - 240-313-2460

JOB LOCATION				DISTRICT ACCOUNT NO:									
TYPE OF IMPROVEMENT (DWELLING, DETACHED GARAGE, DECK, FINISH BASEMENT, REMODEL, ETC.)					LOT SIZE - ACERAGE								
<b>PROPERTY OWNER INFORMATION</b>													
PROPERTY OWNER(S)					TELEPHONE								
PROPERTY OWNER(S) ADDRESS		CITY		STATE		ZIP							
<b>APPLICANT INFORMATION</b>													
APPLICANT/OWNER REPRESENTATIVE					TELEPHONE								
APPLICANT/OWNER REPRESENTATIVE ADDRESS		CITY		STATE		ZIP							
<b>CONTRACTOR INFORMATION</b>													
CONTRACTOR'S NAME					TELEPHONE								
CONTRACTOR'S ADDRESS		CITY		STATE		ZIP							
CONTRACTOR'S MARYLAND STATE HOME BUILDER'S LICENSE NO. <b>HB-</b>				CONTRACTOR'S HOME IMPROVEMENT LICENSE NO. <b>MHIC-</b>									
VALUATION OF PROJECT: \$													
<b>RESIDENTIAL CONSTRUCTION</b>													
TOTAL FINISHED SQUARE FOOTAGE (ALL HABITABLE SPACE*) (*AREA FOR LIVING, EATING, SLEEPING, COOKING)				TOTAL UNFINISHED SQUARE FOOTAGE (BASEMENT, PORCH/DECK, GARAGE, ETC.)									
DETAILED DESCRIPTION OF RESIDENTIAL CONSTRUCTION													
<p><b>EXAMPLE:</b> TWO STORY DWELLING, FULL UNFINISHED BASEMENT WITH ROUGH-IN FULL BATH, TWO-CAR ATTACHED GARAGE ON SLAB WITH FINISHED AREA ABOVE, WOODBURNING FIREPLACE IN FAMILY ROOM. DIRECT VENT GAS FIREPLACE IN LIVING ROOM, REAR DECK WITHOUT ROOF, COVERED FRONT PORCH</p>													
FOUNDATION SIZE		GARAGE/SHED/CARPORT SIZE		TOTAL BEDROOMS:		PUBLIC: EXISTING/PROPOSED ___ Water ___ Sewer		TYPE OF HEAT:		ELEC		GAS: NATURAL	
EXTERIOR FINISH TYPE		PORCH/DECK SIZE		BATHROOMS		PRIVATE: EXISTING/PROPOSED ___ Septic ___ Well		AIR COND Y N		OIL		PROPANE	
ROOF TYPE:		CRAWL SPACE: ___ YES ___ NO		SLAB ON GRADE ___ YES ___ NO		AREA ABOVE GARAGE? ___ YES ___ NO							
TRUSS		BASEMENT: ___ YES ___ NO		IF YES - FINISHED OR UNFINISHED (CIRCLE ONE)									
RAFTER		IF YES - FINISHED OR UNFINISHED (CIRCLE ONE)		SQUARE FOOTAGE: _____ SQ. FT.									
		IF UNFINISHED WILL THERE BE A ROUGH-IN BATH? ___ YES ___ NO		OCCUPIED AS: OFFICE BEDROOM STORAGE									
		EXIT FROM BASEMENT: WALK-OUT BILCO WINDOW WELL		OTHER: _____									

