

**SHARPSBURG MAYOR AND COUNCIL  
 FY 24-25 BUDGET WORK SESSION  
 MONDAY, MAY 13, 2024  
 MEETING MINUTES**

The Mayor and Council of Sharpsburg, MD held a work session to discuss the proposed budget for the 2024-2025 fiscal year at 6:00 P.M. on Monday, May 13, 2024 in the Council meeting room of Town Hall located at 106 E. Main Street in Sharpsburg. In attendance were Mayor Russell Weaver, Vice Mayor Jacob Martz, Councilmembers Ed Beeler, John Hammond and Mia Parsons. Town Clerk Debra Smith was also in attendance. Absent were and Councilmembers Robbie Waters and Joe Kudla.

Town Clerk Debra Smith reviewed the proposed line-item budgets for both income and expenses highlighting the following categories;

Income:

Real Property Taxes (maintain the current tax rate of .35/\$100 of assessed value)	180,328
State Highway User Revenue (24,637 remains in reserve)	82,730
County Hotel/Motel (41,914 remains in reserve)	20,000
Local Income Taxes	86,000
Historical Park Project Grant	370,122
Memorial Day Parade Grant/Funds	10,000

Expenses:

Memorial Day Parade	25,000
Accounting and Legal	20,000
County Police Protection	23,622
Municipal Building Utilities/Repairs	26,500
Street lighting	15,000
Street Maintenance	30,000
Snow Removal	30,000
Mowing	15,000
Waste Collection (contract ends 12/31/24)	60,000
Park Operating	45,000
Historical Park Project (370,122grant/41,125match)	411,247

- FSA will be using a drone to prepare the final historic park construction drawings which will be presented at the July Mayor and Council meeting.

Town Museum	9,000
Employee Payroll/Taxes	48,240

- Due to Debra Smith’s professional background and experience, Mayor Weaver has proposed that she take on the role of Town Administrator, also serving in the official capacity of the treasurer, tax collector and Town Clerk.

Capital Outlay:

- the demolition and full replacement of the town hall/library ADA ramp was proposed. This project will be completed if grant/county funding can be obtained.

Total proposed income is \$776,080  
 Total proposed expense is \$809,509  
 Net Income (-33,429)

Guests:

**Huntzberry Brothers, Inc.** works well with municipalities on performing small town repairs. Brad Huntzberry and Brady Blair was invited to attend the work session discuss a proposed analysis of the town's alleys/streets and the creation of a short and long-term CIP for repair.

**Sheriff Brian Albert** attended the work session to discuss the Amendment to the MOU for W.C. Community Deputy Program. Discussed was the increase of \$3,350.40 for FY25. He stated that an increase of 10% would be expected each year to cover the programs previous year's deficit and he would do his best to add a few more hours a month additional coverage.

The public hearing is scheduled to be held prior to the regular meeting session on Monday, June 3, 2024 at 6:00 P.M. The proposed budget will be placed on the regular meeting agenda for approval. If passed; it shall become effective on July 1, 2024.

The meeting adjourned at 6:45 P.M.

Respectfully submitted,

Debra Smith  
Town Clerk