

**SHARPSBURG MAYOR AND COUNCIL
ORIENTATION MEETING MINUTES
*AMENDED-JANUARY 27, 2025**

An orientation and planning meeting was held with the current and newly elected officials of the Mayor and Council Monday, January 27, 2025 at 6:00 PM in the Council meeting room of Town Hall located at 106 E. Main Street in Sharpsburg. In attendance was Mayor re-elect Russell Weaver, Vice Mayor Jacob Martz, Councilmembers Ed Beeler, Joseph Kudla, Robbie Waters and newly elected officials Randy Short and Heather Waters. Town Administrator Debra Smith and Zoning Administrator Tim Lung was also present. Mr. Lung opened the meeting with the pledge. (*official swearing-in will take place at the regular meeting on February, 3, 2025*)

Binders were created and distributed to the elected officials containing policies and procedures were reviewed with Council by both the Town Administrator and the Mayor. Various topics of review included communications, meeting procedures, Council responsibilities, budget process, funding programs and the towns charter.

Mayor Weaver reviewed each Council Members area of responsibilities and requested any CIP goals for the upcoming year.

Council Member Beeler: Town Museum and historic archives.

- CIP Goal(s) – relocate museum to larger space

Council Member R. Waters: Parks and general town maintenance.

- CIP Goal(s) – purchase new pond fountain; update and replace street and alley signage as necessary, paint town curbs

Vice-Mayor Martz: Annual Memorial Day Parade and Historical Park.

- CIP Goal(s) – *improve area around the monuments in the town square**

Council Member Kudla: Streets, MDOT/SHA.

- CIP Goal(s) – repair necessary culverts and stone walls

Council Member-elect Short: Planning Commission Liaison and Main Street Streetscape.

- CIP Goal(s) – discussed goals included tree replacement and decorative lighting along Main Street

Council Member-elect H. Waters: Community Development and town hall maintenance.

- CIP Goal(s) – creating a Community Development Committee to lead town events.

Zoning Administrator Tim Lung introduced himself and talked about his responsibilities and duties.

ADJOURNMENT – the meeting adjourned at 8:15 P.M.

Respectfully submitted,

Debra A. Smith
Town Administrator/Clerk